

APPROPRIATIONS COMMITTEE

October 5, 2009

Present: Chairman Elaine Kelly  
Janice Hight  
Rick Nieber  
Dan McInnis  
Tony Poteete

Absent: Bob D'Amico

Also Present: Town Administrator John W. Coderre

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The meeting was called to order at 7:30 p.m. in the Selectmen's Meeting Room.

Elaine K. introduced Tony Poteete to the Committee and welcomed him as the newest member.

Approval of Meeting Minutes

Janice H. moved acceptance of the June 2, 2009 meeting minutes; Rick N. seconded; vote: 4 in favor and one abstention. Tony P. abstained since he was not at the meeting.

GFOA Distinguished Budget Award Program

The Town Administrator reviewed the handout regarding the Government Finance Officers Association Distinguished Budget Award Program. The requirement to adopt comprehensive financial policies was also discussed. Draft policies will be distributed for discussion at the October 26<sup>th</sup> meeting.

Hotel and Meals Tax Information

The Town Administrator reviewed the handout regarding the Local Option Meals and Hotel taxes. These require Town Meeting approval and their review will be taken up later in the budget process.

Meeting Schedule

The Committee reviewed a preliminary meeting schedule and agreed by consensus that Thursday evenings at 7:30 p.m. generally works for members. The Committee agreed to end all meetings by 10:00 p.m. unless they agree by consensus to go beyond that time.

Contact Information

Elaine K. reviewed the contact information in the packet. Any changes should be emailed to M. J. Fredette in the Town Administrator's office, and a revised copy will be distributed at the next meeting.

*Any Other Business*

Under any other business, the Committee briefly discussed the status of the Senior Center building project and the ARHS State Reimbursement issue.

*Adjournment*

8:30 p.m. – Janice H. moved to adjourn; Dan M. seconded; approved unanimously.

*Next Meeting*

The next meeting is scheduled for October 26<sup>th</sup> at 7:30 p.m. in the Selectmen's Meeting Room.

Respectfully submitted,

John W. Coderre

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